



# King County

## Meeting Minutes Employment and Administration Committee

1200 King County  
Courthouse  
516 Third Avenue  
Seattle, WA 98104

*Councilmembers: Sarah Perry, Chair;  
Jorge L. Barón, Vice-Chair; Claudia Balducci,  
Rod Dembowski, Teresa Mosqueda*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)  
Melani Hay: Committee Clerk (206-477-1025)*

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2:00 PM

Tuesday, February 3, 2026

Hybrid Meeting

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### DRAFT MINUTES

**Hybrid Meetings:** Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

#### CONNECTING TO THE WEBINAR

Webinar ID: 867 8846 4943

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or [Tera.Chea2@kingcounty.gov](mailto:Tera.Chea2@kingcounty.gov), three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

**1. Call to Order**

*The meeting was called to order at 2:04 p.m.*

**2. Roll Call**

*Councilmember Fain was also in attendance.*

**Present:** 4 - Barón, Dembowski, Mosqueda and Perry

**Excused:** 1 - Balducci

**3. Approval of Minutes of September 2, 2025 and December 2, 2025**

*Councilmember Barón moved to approve the minutes of the September 2, 2025, and December 2, 2025, meeting as presented. Seeing no objection, the Chair so ordered.*

**Discussion and Possible Action**

**4. Proposed Motion No. 2025-0355**

A MOTION confirming the appointment of Minh Duc Nguyen to the citizens' elections oversight committee as a representative of the Vietnamese-speaking community.

**Sponsors:** Perry

*Vice Chair Barón made an oral amendment, to insert "Minh Duc Nguyen" into the blanks on lines 4, 18, and 24. The motion carried.*

*Vice Chair Barón made an oral amendment to delete "December 2, 2025", and insert "February 3, 2026", on line 17. The motion carried.*

*Vice Chair Barón made an oral amendment to insert "King County council's employment and administration committee" into the blank on line 4. The motion carried.*

*Vice Chair Barón made an oral amendment to delete "December 3" and insert "December 31", on line 27. The motion carried.*

*Vice Chair Barón made an oral amendment to insert "Minh Duc Nguyen" into the blank on line 1. The motion carried.*

**This matter was Recommended Do Pass Consent - Expedite**

**Yes:** 4 - Barón, Dembowski, Mosqueda and Perry

**Excused:** 1 - Balducci

## Briefings

### 5. Meeting Materials Review

*Jeana Kats, Clarity Consulting, briefed the Committee and answered questions.*

**This matter was presented.**

### 6. Human Resources Update

*Deandra Stanley, Manager, Human Resources, briefed the Committee and answered questions.*

**This matter was presented.**

### 7. Chief of Staff Update

*Sephanie Cirkovich, Chief of Staff, Briefed the Committee and answered questions.*

**This matter was presented.**

## Other Business

*There was no other business.*

## Adjournment

*The meeting was adjourned at 3:21 p.m.*

Approved this \_\_\_\_\_ day of \_\_\_\_\_

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Clerk's Signature