

King County Office of Performance, Strategy, and Budget - Checklist for High Risk Project Appropriation Requests

No.	Phase When Required	Description	Information
1	Each Request	Date of Appropriation Request	8/16/2019
2	Each Request	Project Number	1126875
3	Each Request	Project Title	Puget Sound Emergency Radio Network (PSERN)
4	Each Request	Program	N/A
5	Each Request	Fund	3361 & 1511
6	Each Request	Department/Division	King County Information Technology/PSERN
7	Each Request	Council District	1, 2, 3, 4, 5, 6, 7, 8, 9
8	Each Request	MPA Project Effective Date (if applicable)	Q3 2015
9	Each Request	Current Phase of Project, Phase Status	Phase IV (expected completion June 2022)
10	Each Request	Year of First Appropriation	2015
11	Each Request	LTD Appropriation Amount	\$178,515,205
12	Each Request	LTD Appropriation as of Date	8/5/2019
13	Each Request	LTD Expenditure Amount	\$63,359,472
14	Each Request	LTD Expenditure as of Date	6/30/2019
15	Each Request	Appropriation Request Amount	\$82,521,790
16	Each Request	Affirmation that the implementing agency maintains a risk register (updated quarterly) and employ earned value management (updated monthly)	The Risk Dashboard is updated quarterly. The calculation of the earned value management was completed through March of this year and will begin again now that the staffing change is complete.
17	Each Request	For mandatory phase appropriation project where one or more phases run concurrently or the appropriation request encompasses multiple phases, such as projects with alternative delivery methods, projects requiring staged construction due to site constraints or operations needs or projects performed under a declaration of emergency, when the appropriation request encompassed work performed in more than one phase, not including the closeout phase, submit an explanation of the reasons necessitating appropriation for more than one phase, including, but not limited to, cost and schedule factors.	The appropriation request does not encompass multiple phases, not including the closeout phase.
18	Implementation	Certify that estimates and contract documents reflect a level of design completion that is sufficient to support a final cost estimate and schedule for proceeding to procurement.	Estimates and contract documents reflect a level of design completion that support a final cost estimate and schedule for procurement.
19	Implementation	Specify the ready date for proceeding with the selected procurement method for the project.	Standard Procurement for IT project selected on 8/4/2017. In June 2019 a change was made from work order bids to firm fix price bids.
20	Implementation	Certify that all required permits are in place in accordance with the project management plan or provide status of pending approvals and the expected date of receipt.	All permits and CUPs are in place except building permits for the Grass Mountain and Bandera radio sites (expected to complete at the end of 2019) and the 4 additional sites approved by the Joint Board at the July 2019 meeting. The additional sites were added to the design to increase on-street coverage which enhances the coverage inside buildings in the metropolitan areas. The sites will be located in Renton, Bellevue, Seattle and Tukwila (microwave only.) The permits for these sites are expected to complete in Q2 2020.
21	Implementation	Certify that all land acquisition, lease documents, and partnership agreements are in place in accordance with the project plan or provide status of pending actions and expected date of receipt.	The second quarter 2019 status of the lease negotiations was transmitted to Council on 8/29/19. The rate of lease completion has been steadily improving.
22	Implementation	Certify that the implementing agency completed a cost estimate validation process to provide an independent evaluation of the project's cost estimates	Hatfield & Dawson site cost estimates provided in 2012. Odelia Pacific Corp and Motorola provided updated cost estimates.