



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Girmay Zahilay, Chair;
Sarah Perry, Vice-Chair; Jorge Barón, Teresa Mosqueda*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Hay: Committee Clerk (206-477-1025)*

2:00 PM

Tuesday, March 4, 2025

Hybrid Meeting

DRAFT MINUTES

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

CONNECTING TO THE WEBINAR

Webinar ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477 9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order

The meeting was called to order at 2:55 p.m.

2. Roll Call

Present: 3 - Zahilay, Mosqueda and Barón

Excused: 1 - Perry

3. Approval of Minutes of December 3, 2024

Councilmember Mosqueda moved to approve the minutes of the December 3, 2025, meeting as presented. Seeing no objection, the Chair so ordered.

Briefings

4. Legislative Branch Social Media Policy update

Stephanie Cirkovich, Chief of Staff, briefed the Committee and answered questions.

This item was presented.

5. Human Resources Update

Deandra Stanley, Human Resources Manager, made remarks.

This matter was presented.

6. Chief of Staff Update

Stephanie Cirkovich made remarks.

Janine Weihe, Chief Operating Officer, briefed the Committee and answered questions.

This matter was presented.

Discussion and Possible Action

7. Executive Session

The Chair recessed the meeting into executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) and (i). at 3:15 p.m for 15 minutes. At 3:30 p.m., the Chair extended executive session for 10 minutes to 3:40 p.m. At 3:40 p.m., the Chair extended executive session for 5 minutes to 3:45 p.m. At 3:45 p.m., the Chair extended executive session for 5 minutes to 3:50 p.m. At 3:50 p.m., the Chair extended executive session for 5 minutes to 3:55 p.m. At 3:55 p.m., the Chair extended executive session for 5 minutes to 4:00 p.m. The Chair reconvened the meeting at 4:00 p.m.

Other Business

Adjournment

The meeting was adjourned at 4:00 p.m.

Approved this _____ day of _____

Clerk's Signature