

## 4CULTURE 2012 BUDGET PROVISO #2

*Ordinance 17232, Section 71, Proviso P2: Of this appropriation, \$75,000 shall not be expended or encumbered until 4Culture transmits a report and a motion that acknowledges receipt of the report and references the proviso's ordinance, section and number and the motion is adopted by the council.*

*The report shall describe 4Culture workshops held outside of Seattle in 2012 and the level of participation at each workshop, including a list of participants attending each workshop. The report shall also provide information on any additional workshops planned to be held outside of Seattle through December 31, 2012.*

*4Culture must file the motion and report required by this proviso by September 1, 2012, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff and the lead staff for the government accountability and oversight committee or its successor.*

### P2 Proviso Response

4Culture routinely conducts application workshops around the county in the two months between posting program guidelines and applications on its website and the application deadline.

When we refer to workshops, we are talking about the assistance we provide to people interested in applying to our funding programs. At the workshops, we explain eligibility criteria and walk through the application, step-by-step to explain what information we are seeking. The advantage of workshops is that prospective applicants learn from the questions asked by other attendees. We also meet with applicants one on one, if applicants have questions, but are unable to attend a scheduled workshop.

Prospective applicants do not have to register to attend workshops. The workshops are promoted online by 4Culture, through social media (Facebook, Twitter) and through the newsletters of groups such as the Association of King County Historical Organizations, SoCoCulture, Eastside Arts Coalition, the Local Arts Agency Network, and the Washington State Arts Alliance. King County Councilmembers frequently announce upcoming 4Culture deadlines in their constituent newsletters or through social media. We send announcements about workshops out via email to our growing list of 10,000 and a regional press list. Our staff, board members, advisory committees, former applicants also help spread awareness of workshops through word of mouth.

4Culture currently manages twelve funding programs:

Arts Sustained Support	Group Art Projects
Heritage Sustained Support	Heritage Special Projects
Arts Cultural Facilities - Bricks and Mortar	Heritage Education
Arts Cultural Facilities – Equipment	Heritage Collections Care
Heritage Cultural Facilities – Capital/Equipment	Landmark Rehabilitation
Individual Artists Projects	Landmark Challenge Grants

In 2013, 4Culture will add a Preservation Sustained Support program, an Interlocal Cities program and a Preservation Projects program.

The funding programs deadlines are spread throughout the year. On its homepage, 4Culture features a funding calendar with all the program deadlines and lists of the previous award recipients in each program area for the past two years. This is provided as a guide to give potential applicants a sense of the type, size and range of awards as they consider preparing an application. In response to a third 2012 budget proviso, 4Culture has listed by district all awards in all program areas from 2008 to 2011.

4Culture's application process is now entirely online, greatly reducing the use of paper. Prior to moving to an online application, applicants were required to submit ten paper copies of the application.

In addition to doing workshops in the field (North, South, East), we hold workshops in our Seattle offices every week between the posting of guidelines and applications and program deadlines.

4Culture also has an online video application workshop, in which program staff walks the viewer through the application process.

It is 4Culture's goal to receive as many quality, well-prepared applications as we can. In reports to the Board of Directors, program staff highlights the number of first-time applicants and first-time award recipients, the ratio of total requests to available funding and the ratio of individual requests to awards (i.e. an organization asks for \$10,000; is awarded \$7,000.)

The panels that review applications are expressly asked to consider diversity in all its permutations including but not limited to: size of the organization, discipline, geographic location and ethnicity.

Between December of 2011 and August 1, 2012, 235 individuals attended application workshops and received intensive guidance from 4Culture staff members. Another 52 people viewed the application workshop video online. Many more called various program staff to chat for 5-30 minutes about their specific project and applications.

Below is a list of the workshops for our programs held and planned in 2012. Attached is a spreadsheet listing the attendees at workshops out in the field as well as at 4Culture since many people attend workshops in our Seattle-offices while in town for work or on an errand. The list notes what program each workshop was for, where it was held, the names and city and/or zip of the attendee.

### **Joint workshops for Group Arts Projects, Individual Arts Projects, Heritage Special Projects, Heritage Education & Landmark Rehabilitation**

**Kent** - Kent Senior Activity Center  
600 East Smith Street, Kent  
Wednesday, January 11, 2012 – 11:30 am - 12:30 pm  
4Culture workshop follows a monthly SOCO Culture Meeting from 10 - 11:30 am.

**Vashon** - Vashon Library  
17210 Vashon Highway SW, Vashon Island  
Wednesday, January 18, 2012, noon - 1pm  
CANCELLED DUE TO SNOW

**SeaTac** - Valley View Library  
17850 Military Rd. S, SeaTac  
Wednesday, January 25, 2012, noon - 1pm

**Black Diamond** - Black Diamond Library  
24707 Roberts Drive, Black Diamond  
Wednesday, February 15, 2012, noon -1pm

**Woodinville** - Woodinville Library  
17105 Avondale Road NE, Woodinville  
Wednesday, February 22, 2012, noon – 1pm

**Bellevue** – Newport Way Library  
14250 S.E. Newport Way, Bellevue, 98006  
Wednesday, February 8, 2012, noon – 1pm

### Heritage Special Projects & Education

**Seattle 4Culture office**  
101 Prefontaine Pl. S  
Thursday, January 17, February 2, 9, 16, 12-1pm

### Landmark Rehabilitation

For landmarks outside the city of Seattle

By Appointment: Flo Lentz 206 296.8682 or [flo.lentz@4culture.org](mailto:flo.lentz@4culture.org)

### Group Arts Projects

**Seattle 4Culture office**  
101 Prefontaine Pl. S  
Thursdays, February 16 and 23, March 1 and 15, 1-2pm

### Individual Artist Projects

**Seattle 4Culture office**  
101 Prefontaine Pl. S  
Tuesdays, February 14, 21, 28 and March 6, Noon - 1pm

### Arts Cultural Facilities - Equipment

**Seattle 4Culture office**  
101 Prefontaine Pl. S  
March 15, 22, 29 & April 5, 12, 19, noon – 1pm

**Redmond** - Redmond Regional Library conference room  
15990 Northeast 85th Street, Redmond, WA 98052  
March 14, 11:30-12:30 pm

**Burien** - Burien Library 2nd floor conference room  
400 Southwest 152nd Street, Burien, WA 98166  
March 21, 11:30-12:30 pm

**Federal Way** - Federal Way 320th Library meeting room 1  
34200 1st Way S., Federal Way, 98003  
March 28, 11:30-12:30 pm

**Seattle** - Seattle Public Library Lake City Branch  
12501 28th Ave. N.E., Seattle, WA 98125  
April 11, 11:30-12:30 pm

## Heritage Collections Care

**Issaquah** - Issaquah Depot  
May 14, noon-1pm  
Part of a meeting of regional heritage museums for professional development and collections training

**Seattle 4Culture office**  
101 Prefontaine Pl. S  
Tuesdays, May 29th through June 19<sup>th</sup>, noon – 1pm

## Landmark Challenge

First time applicants are required to schedule a site visit for 4Culture staff at the landmark property.

Additionally...

**Seattle 4Culture offices**,  
101 Prefontaine Pl. S  
Wednesdays, May 23, 30; and June 6, 13, 20, and 27, noon – 1pm,

## Historic Preservation Interlocal Cities Program

A new program specifically for municipalities w/ interlocal agreement with King County for preservation services – invitation was extended to all eligible participants

**Kent** – Kent Commons  
Feb 23

**Sammamish**  
June 21

**Redmond**  
April 21

## UPCOMING

### Art Sustained Support

**Seattle 4Culture office**  
101 Prefontaine Pl. S.  
August 14, 21, 28 & September 4, 11, 18, 25 12:30 - 1:30pm

**Lake Forest Park** - Third Place Books

17171 Bothell Way NE Lake Forest Park, WA 98155  
September 5, 7-8pm

**Bellevue** - Meydenbauer Center  
11100 NE 6th St Bellevue, WA 98004  
September 6, 7-8pm

**Renton** - Renton History Museum  
235 Mill Ave S Renton, WA 98057  
September 12, 1-2pm

### **Art & Heritage Cultural Facilities**

**Kirkland** - Kirkland Arts Center  
620 Market Street Kirkland, WA 98033  
August 8, noon-1pm

**Tukwila** - Tukwila Community Center  
12424 42nd Avenue South Tukwila, WA 98168  
August 15, noon-1pm

**Lake Forest Park** - Third Place Commons  
17171 Bothell Way, NE Lake Forest Park, WA 98155  
August 22, noon-1pm

**Seattle 4Culture office**  
101 Prefontaine Pl. S.  
Thursdays, August 2, 9, 16, 23, 30, September 6

### **Interlocal Cities**

Group workshops have concluded. Flo Lentz will meet one on one with groups interested in talking through their specific proposal.

### **Heritage Sustained Support**

TBD (Deadline is not until December)