

Port of Seattle

Resolution 3618

SMALL CONTRACTORS AND SUPPLIERS PROGRAM

*A New Small Business Policy
For The Port of Seattle*

Port of Seattle

Small Business Key Milestones

2003: Port Resolution 3506 establishes Small Business Initiative.

2008: CEO Tay Yoshitani establishes Office of Social Responsibility ("OSR") to manage the Small Business Initiative and other programs.

2009-2010: OSR leads development of a new Small Business Resolution (SCS Program).

2011: Implementation of SCS Program.

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Goals of Program

- Increase opportunity & utilization of Small Contractor and Supplier ("SCS") firms
- Identify and reduce barriers
- Develop outreach strategies
- Engage and partner with public/private entities
- Develop and implement data collection system

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Size Standard and Certification

- Port shall define maximum size definition for a SCS firm to be 50% of Small Business Administration cap and \$750,000 personal net worth cap of business owner.
- Port shall institute a revenue/net worth certification program that is consistent with King County's SCS program.

- Port shall award a goods or purchased service contract to small business if their price falls within 5% of lowest non-small business bidder.
- The Port shall require SCS utilization as a pass-fail requirement on major construction, professional and personal services, and purchased services contracts.

Evaluation Criteria and Use of SCS Firms

- Port may establish a SCS goal and use evaluation points as a factor in award of a contract.
- For Professional and Personal Service contracts (size \$1-50K), if there are three qualified and interested small businesses on the Consultant Roster, must use a small business/SCS firm.

Port of Seattle **Tracking and Reporting**

- OSR shall be responsible for tracking and reporting – annual goal setting, reporting for tracking, accountability and progress review.
- OSR will create annual reports to Port Commission on progress, results of policies, programming and outreach initiatives.

Port of Seattle **Voluntary M/WBE Goals**

- Consistent with Initiative-200, the Port's program is race and gender neutral.
- All Minority/Women Business Enterprise goals shall be voluntary with no associated benefit or penalty.
- Port values diversity and will continue to track M/WBE, DBE participation.

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Thank you!

Future Questions or Support?

Contact

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