



**King County**

**Ron Sims**

King County Executive

516 Third Avenue, Room 400  
Seattle, WA 98104-3271

206-296-4040 206-296-0194 Fax

TTY Relay: 711

www.metrokc.gov

RECEIVED  
2003 FEB -3 PM 4:20  
CLERK  
KING COUNTY COUNCIL  
2003.044

January 31, 2003

The Honorable Cynthia Sullivan  
Chair, King County Council  
Room 1200  
COURTHOUSE

Dear Councilmember Sullivan:

Enclosed is an appropriation ordinance that addresses a 2003 Budget Proviso requiring a revision in the way we handle revenue from King County facilities. The proviso is responsive to a King County Auditor suggestion that parking revenues be accounted for in the Current Expense (CX) fund instead of the Facilities Management Internal Service Fund, in order to comply with state law and state accounting standards.

Facilities Management worked with the Prosecuting Attorney's Office and Executive Internal Audits to devise a means to comply with the proviso and the King County Auditor's suggestions within the framework of the current operational structure of the parking lot and garage.

In this method Facilities Management would continue to operate the parking facilities, but would transmit parking revenues directly into a special account in the CX - Internal Support appropriation unit. Facilities Management would identify its parking program expenses, including overhead and indirect costs associated with managing the parking program. Those expenses would be budgeted in both the Facilities Internal Service Fund and the CX fund.

Facilities Management would bill the CX Internal Service appropriation unit for expenses incurred in operating the parking facilities, resulting in an interfund transfer to the Internal Service Fund. Facilities Management would continue to perform all administrative tasks including revenue collection and distribution. After deposit in the CX fund, Facilities Management would apportion revenues periodically to the Children and Families Set-Aside Fund and the Major Maintenance Fund, as required by code. Use of unique account codes for these transactions would ensure an audit trail for all parking revenue and expenses.



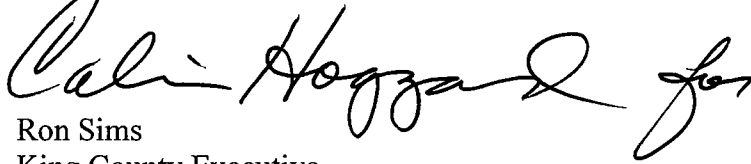
The Honorable Cynthia Sullivan

January 31, 2003

Page 2

I believe that the enclosed ordinance is responsive to the Auditor's concerns and meets all applicable state requirements and I encourage its adoption. If you have questions about any aspect of this proposed change in our parking program, please do not hesitate to contact Kathy Brown, Division Director, Facilities Management Division, at (206) 296-0631.

Sincerely,

A handwritten signature in black ink that reads "Calvin Hoggard for". The signature is written in a cursive, flowing style.

Ron Sims  
King County Executive

Enclosures

cc: King County Councilmembers

ATTN: David deCourcy, Chief of Staff

Shelley Sutton, Policy Staff Director

Rebecha Cusack, Lead Staff, BFM Committee

Anne Noris, Clerk of the Council

Calvin Hoggard, Chief of Staff, Office of King County Executive

Steve Call, Director, Office of Management and Budget

Paul Tanaka, County Administrative Officer, Department of Executive Services (DES)

Kathy Brown, Division Director, Facilities Management Division, DES