



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

Ordinance 19612

Proposed No. 2023-0174.2

Sponsors Upthegrove

1 AN ORDINANCE relating to the servicing of summons
 2 and processing of lawsuits by King County; and amending
 3 Ordinance 13, as amended, and K.C.C. 2.04.010 and
 4 Ordinance 3581 Section 9, as amended, and K.C.C.
 5 2.21.080.

6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 SECTION 1. Ordinance 13, as amended, and K.C.C. 2.04.010 is hereby amended
 8 as follows:

9 A. For the purpose of service of summons on King County under provisions of
 10 RCW 4.28.080, the person to be served is the ~~((clerk of the county council))~~ manager of the
 11 records and licensing services division.

12 B.~~((1. A During a period of an emergency proclaimed by the executive, and as~~
 13 ~~directed by the chair of the council in writing and until the emergency provisions for~~
 14 ~~acceptance of service are ended in accordance with subsection B.4. of this section, the~~
 15 ~~clerk of the council))~~ The manager of the records and licensing division shall accept
 16 service by:

17 ~~((a.))~~ 1. ((e))Email to (clerkemergencyprocess@kingcounty.gov)
 18 kcserviceofsummons@kingcounty.gov; or

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19 ~~((b. the U.S. postal service))~~ In person Monday through Friday from 8:30 a.m.
20 to 4:30 p.m. at the King County Customer Service Center, 201 South Jackson Street,
21 Room 202, Seattle, Washington, 98104.

22 ~~((2. The clerk of the council shall post the email address in subsection B.1.a. of~~
23 ~~this section on the county council's home web page during the period described in~~
24 ~~subsection B.1. of this section.~~

25 ~~3. If directed by the chair of the council to accept service in accordance with~~
26 ~~this subsection B.1. of this section, the clerk of the council shall notify in writing, by~~
27 ~~email and letter, the Washington State Bar Association and the King County Bar~~
28 ~~Association of activation of the emergency service of process provisions described in~~
29 ~~subsection B.1. of this section.~~

30 ~~4. The clerk of the council shall accept service by email or the U.S. postal~~
31 ~~service in accordance with this subsection until either the executive terminates the~~
32 ~~proclamation of the emergency or the chair of the council rescinds the direction.))~~

33 SECTION 2. Ordinance 3581 section 9, as amended, and K.C.C. 2.21.080 is
34 hereby amended as follows:

35 A. Service of a summons and complaint shall be as provided in K.C.C. 2.04.010.
36 Any county official or employee who is served with a summons and complaint in a lawsuit
37 against the county or against any of its officials, employees or agents alleged to be acting in
38 their official capacities shall immediately ~~((deliver))~~ forward the summons and complaint
39 to the ~~((clerk of the council))~~ office of the manager of the records and licensing services
40 division at kcserviceofsummons@kingcounty.gov.

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41 B. The ~~((clerk of the council))~~ manager of the records and licensing services
42 division, upon ~~((accepting))~~ receiving service of the summons and complaint shall
43 immediately ~~((deliver))~~ forward the summons and complaint to the civil division. The
44 civil division shall docket the lawsuit and ~~((send))~~ forward a copy of the summons and
45 complaint to the involved department and to the office of risk management services for
46 lawsuits covered by the risk management fund.

47 C. The prosecuting attorney shall defend, or provide for the defense of, all
48 lawsuits against the county or any of its officials, employees or agents, acting in good
49 faith with no reasonable cause to believe the conduct was unlawful and within the scope
50 of the county officer, employee or agent's service to or employment with the county, as
51 long as the individuals discharge their obligations in K.C.C. 2.21.060.

52 D. Final authority for settlement of self-insured lawsuits shall be as follows:

53 1. The risk manager, acting with the advice of the civil division, may authorize
54 settlements of one hundred thousand dollars or less; and

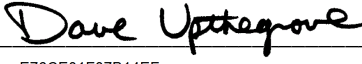
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55 2. The executive, acting with the advice of the civil division and the risk manager,
56 may authorize settlements of more than one hundred thousand dollars.

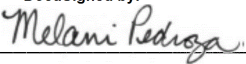
Ordinance 19612 was introduced on 4/18/2023 and passed by the Metropolitan King County Council on 5/16/2023, by the following vote:

Yes: 9 - Balducci, Dembowski, Dunn, Kohl-Welles, Perry, McDermott, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

DocuSigned by:

E76CE01F07B14EF...
Dave Upthegrove, Chair

ATTEST:

DocuSigned by:

8DE1BB375AD3422...
Melani Pedroza, Clerk of the Council

APPROVED this _____ day of 5/22/2023, _____.

DocuSigned by:

4FBCAB8196AE4C6...
Dow Constantine, County Executive

Attachments: None

Certificate Of Completion

Envelope Id: 0C1CF621FBBB427589BBA35708A29D54	Status: Completed
Subject: Complete with DocuSign: Ordinance 19612.docx	
Source Envelope:	
Document Pages: 4	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Cherie Camp
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	401 5TH AVE
	SEATTLE, WA 98104
	Cherie.Camp@kingcounty.gov
	IP Address: 198.49.222.20

Record Tracking

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Security Appliance Status: Connected	Pool: FedRamp	
Storage Appliance Status: Connected	Pool: King County-Council	Location: DocuSign

Signer Events

Dave Upthegrove
dave.upthegrove@kingcounty.gov
Chair
Security Level: Email, Account Authentication (None)

Signature

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Using IP Address: 174.164.99.16

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Melani Pedroza
melani.pedroza@kingcounty.gov
Clerk of the Council
King County Council
Security Level: Email, Account Authentication (None)

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Dow Constantine
Dow.Constantine@kingcounty.gov
King County Executive
Security Level: Email, Account Authentication (None)

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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kaitlyn Wiggins kwwiggins@kingcounty.gov Executive Legislative Coordinator King County Executive Office Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/17/2023 1:05:49 PM Viewed: 5/17/2023 2:21:29 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Signing Complete	Security Checked	5/22/2023 10:49:17 AM
Completed	Security Checked	5/22/2023 10:49:17 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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- ii. send us an email to cipriano.dacanay@kingcounty.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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