



## King County

### **Dow Constantine**

King County Executive

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August 31, 2022

The Honorable Claudia Balducci  
Chair, King County Council  
Room 1200  
C O U R T H O U S E

Dear Councilmember Balducci:

Pursuant to Ordinance 16959, I am pleased to transmit for your review and consideration an annual report containing the evaluation of the planning assumptions used by Department of Local Services, Permitting Division, to set its fixed fee dollar amounts for development of permits.

The principal finding documented in this report, which provides data from January through December 2021, is that the planning assumptions used to calculate fixed fee amounts have been largely accurate. Division timekeeping for the past 12 months validates this conclusion. Generally, average actual processing time for most permits was within one hour of the expected processing time. While no fee changes are recommended based on the findings contained in this report, the Permitting Division is evaluating the need for fee increases in response to inflationary pressures and the desire to improve overall efficiency in service delivery.

The work outlined in the enclosed report supports the King County Strategic Plan goal of efficient, accountable regional and local government. As an agency that is primarily funded by permit fees, accurately and transparently setting fixed fee amounts is vital to matching permit fee revenues with the cost of providing permitting services.

The preparation of this report required approximately eight staff hours to produce, costing approximately \$400.


The Honorable Claudia Balducci

August 31, 2022

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If your staff have any questions, please contact Jim Chan, Director, Permitting Division, Department of Local Services, at 206-477-0385.

Sincerely,

 for

Dow Constantine  
King County Executive

Enclosure

cc: King County Councilmembers  
ATTN: Stephanie Cirkovich, Chief of Staff  
Melani Pedroza, Clerk of the Council  
Shannon Braddock, Chief of Staff, Office of the Executive  
Karan Gill, Deputy Chief of Staff, Office of the Executive  
Mina Hashemi, Director, Council Relations, Office of the Executive  
John Taylor, Director, Department of Local Services (DLS)  
Jim Chan, Director, Permitting Division, DLS