



PROGRESS REPORT TO COUNTY COUNCIL

LEADERSHIP GROUP

Councilmember Jennifer Robertson
CITY OF BELLEVUE

Mayor Liz Reynolds
CITY OF ENUMCLAW

Councilmember Tola Marts
CITY OF ISSAQUAH

Executive Dow Constantine
KING COUNTY

Councilmember Reagan Dunn
KING COUNTY

Councilmember Kathy Lambert
KING COUNTY

Councilmember Dave Uptegrove
KING COUNTY

Sheriff John Urquhart
KING COUNTY

Jody Miller
KING COUNTY OFFICE OF EMERGENCY MANAGEMENT

Executive Director Tom Orr
NORCOM

Commander Erik Scairpon
REDMOND POLICE DEPARTMENT

Mayor Denis Law
CITY OF RENTON

Councilmember Lorena González
CITY OF SEATTLE

Council President Bruce Harrell
CITY OF SEATTLE

Captain Ronald Rasmussen
SEATTLE POLICE DEPARTMENT

Hon. Tim Osgood
WOODINVILLE FIRE AND RESCUE

PROJECT COORDINATION TEAM

Executive Director Lora Ueland, Chair
VALLEY COMMUNICATIONS CENTER

Deb Flewelling, Vice-Chair
KING COUNTY E-911 OFFICE

Commander Chris Wilson
ISSAQUAH POLICE DEPARTMENT

Chief Patti Cole-Tindall
KING COUNTY SHERIFF'S OFFICE

Lise Kaye
KING COUNTY COUNCIL STAFF

Captain Ronald Rasmussen
SEATTLE POLICE DEPARTMENT

March 31, 2016

To: King County Council

From: Regional E-911 Strategic Plan Scoping Committee

Re: Progress Report

Summary

As directed by Ordinance #18139, the King County Council appointed a Regional E-911 Strategic Plan Scoping Committee, including a Leadership Group and Project Coordination Team. The Committee selected a consultant facilitation team, and outlined the scoping process and schedule. The first meeting of the Leadership Group was held on March 17, 2016.

Scoping Committee Membership

On December 14, 2015 and January 26, 2016 the County Council confirmed appointments of the following roster for the Regional E-911 Strategic Plan Scoping Committee. Both the Leadership Group and Project Coordination Team are representative of the County and local stakeholders, including the 12 Public Safety Answering Points (PSAPs) in the King County E-911 system.

Leadership Group

**Councilmember
Jennifer Robertson**
City of Bellevue

Mayor Liz Reynolds
City of Enumclaw

Councilmember Tola Marts
City of Issaquah

Executive Dow Constantine
King County

Councilmember Reagan Dunn
King County Council

Councilmember Kathy Lambert
King County Council

**Councilmember
Dave Uptegrove**
King County Council

Sheriff John Urquhart
King County

Jody Miller
King County Office of Emergency
Management

Executive Director Tom Orr
NORCOM

Commander Erik Scairpon
Redmond Police Department

Mayor Denis Law
City of Renton

Councilmember Lorena Gonzalez
City of Seattle

Council President Bruce Harrell
City of Seattle

Captain Ronald Rasmussen
Seattle Police Department

Hon. Tim Osgood
Woodinville Fire & Rescue

Project Coordination Team

Executive Director Lora Ueland, Chair
Valley Communications Center

Deb Flewelling, Vice-Chair
King County E-911 Program Office

Commander Chris Wilson
Issaquah Police Department

Chief Patti Cole-Tindall
King County Sheriff's Office

Lise Kaye
King County Council Staff

Captain Ronald Rasmussen
Seattle Police Department

The Project Coordination Team has been meeting since December 16, 2015. The Leadership Group had its first meeting on March 17, 2016.

Consultant Selection

The Project Coordination Team requested proposals from consultant teams to facilitate the Strategic Plan Scoping process, and selected a team led by BDS Planning & Urban Design. This team includes:

BDS Planning & Urban Design	CBE Strategic
– Brian Douglas Scott	– Tim Ceis
– Beth Dufek	– Andrés Mantilla
– Jennifer Rose	– Kate Nolan

Scoping Process & Schedule

The Project Coordination Team has been meeting weekly for several months, and will continue to do so through completion of this scoping process at the end of May. The Leadership Group met on March 17, and has meetings scheduled for April 14, April 28, and May 12, with the expectation that recommendations will be approved at the May 12 meeting and compiled into a final report by the Council's deadline of May 31, 2016.

The meeting schedule with preliminary agendas, tasks, and outcomes is illustrated in the process diagram that is appended to this report.

An important element of the process is an iterative approach that involves both full group meetings and one-on-one outreach to individual Leadership Group members and other key stakeholders. This one-on-one engagement allows individuals to ask questions, express concerns, and speak candidly in a manner that is difficult in large meetings. Each Leadership Group meeting is followed-up with meeting notes and an issue brief for the next meeting, and these materials are important tools for the one-on-one engagement. This iterative process is illustrated in the attached Leadership Group Meeting Cycle diagram.

Decisions to date

At its initial meeting, the Leadership Group agreed on a number of items that are outlined below. These include:

Summary of Decisions & Agreements

- No alternates
- Consensus, or at least 80% of those in attendance
- Existing roles:
 - County: routing network
 - PSAPS: interrogation and dispatch
- Governance:
 - E-911 Program Office is housed within the County's Dept. of Executive Services
 - PSAPs are governed by local stakeholders
 - Consolidation of PSAPs is a question for the PSAPs themselves, and will not be part of the Regional E-911 Scoping or Strategic Planning processes

- **Funding:**
 - E-911 Program Office = dedicated excise taxes
 - Distribution of some dedicated excise taxes to PSAPs
 - Most PSAP funding is local
- **Shared Vision:**
 The King County Regional E-911 System will be among the best in the country in terms of:
 - Rapid and effective routing of requests for services
 - Effective deployment of evolving technology
 - Efficient use of public resources
- **Progress Report Content:**
 - Leadership Group and Project Coordination Team Rosters
 - Consultant Selection
 - Process and Schedule
 - 1st Leadership Group Meeting

Appendices: Process Graphic & Leadership Group Meeting Cycle



