



King County

1200 King County
Courthouse
516 Third Avenue
Seattle, WA 98104

Meeting Minutes Employment and Administration Committee

*Councilmembers: Dave Upthegrove, Chair;
Girmay Zahilay, Vice-Chair; Teresa Mosqueda, Pete von
Reichbauer*

*Staff: Stephanie Cirkovich, Chief of Staff (206-477-6023)
Melani Hay: Committee Clerk (206-477-1025)*

2:00 PM

Tuesday, March 5, 2024

Hybrid Meeting

Hybrid Meetings: Attend the Employment and Administration Committee meetings in person in the Southwest Conference Room, 516 3rd Avenue in Seattle, or through remote access. Details on how to attend the meeting remotely are listed below.

CONNECTING TO THE WEBINAR
Webinar ID: 828 5993 8005

If you do not have access to the ZOOM application, you can connect to the meeting by calling 1 253 215 8782 and using the Webinar ID.

You have the right to language access services at no cost to you. To request these services, please contact our Equity and Social Justice Coordinator, Tera Chea at (206) 477-9259 or Tera.Chea2@kingcounty.gov, three (3) days prior to the meeting.

Pursuant to K.C.C. 1.24.035 A. and F., this meeting is also noticed as a meeting of the Metropolitan King County Council, whose agenda is limited to the committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to full council meetings.

1. Call to Order

The meeting was called to order at 2:05 p.m.

2. Roll Call

Present: 4 - Mosqueda, Upthegrove, von Reichbauer and Zahilay

3. Approval of Minutes of February 6, 2024

Councilmember Mosqueda moved to approve the minutes of the February 6, 2024, meeting as presented. Seeing no objection, the Chair so ordered.

Briefing and Discussion

4. Public Records

Johanna Loomis, Legislative Records Manager, briefed the Committee on public records and answered questions.

Monique Cohen, Chief Legal Counsel, answered questions of the Committee.

5. Space Consolidation

Janine Weihe, Chief Operating Officer, briefed the Committee on space consolidation and answered questions.

Stephanie Cirkovich, Chief of Staff, answered questions of the Committee.

Briefings

6. Human Resources update

Deandra Stanley, Human Resources Manager, briefed the Committee on current recruitments and staff changes.

7. Chief of Staff Update

Stephanie Cirkovich briefed the Committee on upcoming council policy work and shared that the legislative branch received an award from the Employee Giving Campaign.

Other Business

Chair Upthegrove put the meeting into executive session at 2:45 p.m. for 15 minutes to approximately 3:00 p.m. The grounds for the executive session under RCW 42.30.110(1)(g) and (i) are to review the performance of a public employee and discuss with legal counsel legal risks of a proposed action to which the county is or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the county.

The Chair reconvened the meeting at 3:02 p.m.

Adjournment

Chair Upthegrove adjourned the meeting at 3:02 p.m.

Approved this _____ day of _____

Clerk's Signature